



CENTERS OF LEARNING

8854 HASKELL AVENUE • NORTH HILLS, CA 91343
TEL: 818.894.3213 • FAX: 818.893.8074

MAILING ADDRESS:
P.O. BOX 2037 • NORTH HILLS, CA 91393

FEE SCHEDULE AND FINANCIAL POLICY 2016-2017 SCHOOL YEAR

TUITION

NOTE: \$20.00 per month or \$220 per year additional student discount applies for two or more children.

<u>EARLY CHILDHOOD / HOURS</u>	<u>ANNUAL TUITION FEE</u>	<u>MONTHLY INSTALLMENT AMOUNT</u> <u>12-MONTH TERM</u>
Toddler (7:30 a.m.-1:00 p.m.)	\$8,844	\$737
Toddler (7:30 a.m.-4:00 p.m.)	\$9,540	\$795
Toddler (7:30 a.m.-6:00 p.m.)	\$10,044	\$837
Preschool/Pre-K (7:30 a.m.-1:00 p.m.)	\$7,488	\$624
Preschool/Pre-K (7:30 a.m.- 4:00 p.m.)	\$8,172	\$681
Preschool/Pre-K (7:30 a.m.- 6:00 p.m.)	\$8,676	\$723

<u>GRADE</u>	<u>ANNUAL TUITION FEE</u>	<u>MONTHLY INSTALLMENT AMOUNT</u> <u>11-MONTH TERM</u>
Kindergarten	\$6,908	\$628
1 st -6 th Grades	\$6,875	\$625
7 th -12 th Grades	\$7,084	\$644
Extended Care K – 12 th (3:30 p.m.-5:30 p.m.)	\$2,255	\$205
Extended Care K – 12 th (3:30 p.m.-6:00 p.m.)	\$2,805	\$255
Study Hall 7-12 th (3:15 p.m.- 4:15 p.m.)	\$1,815	\$165

REGISTRATION FEES (All fees are non-refundable.)

NOTE: Students may not start school until all fees are paid.

Toddler/Preschool-6th Grades:

Enrollment Fee*	\$285
SMART Tuition Plan Fee (per family)	\$ 50
Application Fee (new students only)	\$ 50
Testing Fee (new students only)	\$ 50
Late Registration Fee	\$225

(continuing students after 5/20)

7th-12th Grades:

Enrollment Fee*	\$310
SMART Tuition Plan Fee (per family)	\$ 50
Application Fee (new students only)	\$ 50
Testing Fee (new students only)	\$ 50
Late Registration Fees	\$225

(continuing students after 5/20)

* **Enrollment Fee:** The annual student enrollment fee is used to cover the cost of supplies and expenses, including student accident insurance, lab fees, emergency supplies, consumable textbooks, P.E. clothes for new 7th grade students, student handbook, and assignment books.

CENTERS OF LEARNING FINANCIAL POLICY

TUITION: Centers of Learning's tuition is an annual amount and can be paid in one of two ways:

- In one lump-sum payment before August 10, (no exceptions) in which case a \$150 discount will apply to the total lump-sum tuition amount (excluding extended care and any additional child discount).
- Monthly Installment Plan:
 - For Toddler/Preschool/Pre-K, annual tuition is spread out over 12 monthly installment payments.
 - For K-12th Grades, annual tuition is spread out over 11 monthly installment payments.

The first monthly installment payment for all grades is due August 10. For Toddler/Preschool/Pre-K, the last installment payment is due July 10, 2017. For K-12th Grades, the last installment payment is due June 10, 2017. All tuition accounts established after August 10, 2016, will require payments over a shorter term with higher monthly payments. Payments may be made by credit card, but are subject to a 2.65% processing fee.

All monthly installment payments will be handled through SMART Tuition Management Services by automatic withdrawal from the parent's bank account. Centers of Learning does not bill for tuition directly, only via SMART Tuition Management Service. A \$50 annual fee per family is charged by SMART and is collected by Centers of Learning, along with the other registration fees. A \$50 processing fee will be charged for any changes to your SMART account, including adding or deleting after school program classes or extended care, after the initial setup.

REGISTRATION FEES: Registration fees must be paid before the child can start school and are non-refundable. If the student has enrolled, and for any reason does not enter school in September, then all registration fees are forfeited.

LATE REGISTRATION FEE: Registration fees for continuing students are due no later than **May 20, 2016**. Fees for new students are due no later than 2 weeks following acceptance. Registration received after the due date is subject to a \$225 late registration penalty.

LATE PAYMENT FEES: Tuition payments received after the 20th of the month are assessed a \$50 fee which is automatically deducted from the parent's bank account by SMART Tuition Management Service.

PAST-DUE ACCOUNTS: A tuition account which remains delinquent as of the last day of the month will result in the student's suspension from school until the balance is paid. Special circumstances will be considered by the Administration on an individual basis. Tuition accounts must be current, and all charges must be cleared before report cards, transcripts, or diplomas are issued, or before students are re-enrolled for the new school year. Past due accounts are automatically subject to collection proceedings and additional late fees.

RETURNED CHECKS: To offset additional banking charges and processing expenses incurred, a \$50 fee will be assessed on all returned checks.

CREDIT CARD PAYMENTS: A 2.65% processing fee will be assessed on all fees paid by credit card.

STUDENT WITHDRAWAL: Tuition is computed on an annual basis. **If for any reason a student withdraws during the school year, parents are responsible for the remainder of the year's tuition. Attendance during any part of the school year requires payment for the entire school year.**