



## CENTERS OF LEARNING

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### APPLICATION REQUIREMENTS AND PROCEDURES EARLY CHILDHOOD PROGRAM: TODDLER, PRESCHOOL, PRE-KINDERGARTEN

Please take the time to read each form carefully and enter the requested information. Contact the school office at 818.894.3123 or email [admissions@centersoflearning.com](mailto:admissions@centersoflearning.com) with any questions.

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#### **Application Requirements:**

##### Toddler:

Student must be 1 ½ years old by September 1 of application year.

##### Preschool:

Student must be 3 years old by September 1 of application year. Student must be potty-trained.

##### Pre-Kindergarten:

Student must be 4 years old by September 1 of application year.

#### **Application Procedures:**

*Please check these to make sure all are completed before submitting any portion of your application to the school office.*

\_\_\_\_\_ 1. **CAMPUS TOUR:** Families should attend one of our open houses or contact the school office to schedule a tour of the campus and meet the staff.

Complete and mail the following items to Centers of Learning or deliver them to the school office.

\_\_\_\_\_ 2. **APPLICATION FOR ADMISSION:** Parent completes both pages as directed. One application is required per student.

\_\_\_\_\_ 3. **APPLICATION FEES:** A non-refundable fee of \$50 is required per student along with the application.  
Please note: all forms and fees are required before the application can be processed.

**ACCEPTANCE NOTIFICATION:** Upon completion of items 1-3, students are placed on a waiting list. Parents will be notified about the acceptance of the applicant. Interviews and acceptance notifications continue until all available spots in the program are filled. A place on the class list is not insured until the entire application process is complete and all fees are paid.

Non-disclosure of pertinent information will result in non-acceptance or subsequent dismissal.